THE SOCIOLOGY CLUB
Constitution for the Mary Baldwin College Sociology Club

Article I: Name
The organization shall be known as the Sociology Club of Mary Baldwin College.

Article II: Purpose
The main purposes of the Sociology Club are to provide for the enrichment of our community; to motivate students to become involved in their campus environment, as well as the surrounding community through sociology-based service; to provide specific peer mentoring opportunities in the practice of Sociology and Social Work; to provide opportunities for those interested in Sociology and Social Work to gain tactile information regarding future Graduate studies and occupational opportunities; to bring lecturers and informational events to the campus with a sociological influence; and, to promote good fellowship and high scholarship.

Article III: Membership
All Mary Baldwin College students with a GPA of 2.3 or higher are eligible for membership. Members must show genuine interest in the Club's well being and be willing to promote the Club's welfare. Members must also attend meetings and participate in projects on a regular basis.

Article IV: Meetings
Meetings will be monthly, held at a widely publicized time and place as decided upon by the Executive Committee. Additional meetings or activities will be arranged informally through personal communication and other publication methods that will ensure the availability of the meeting to the entire campus. In addition, the Executive Committee will meet monthly to discuss Club issues, organize Club meetings, and other Committee responsibilities.

Article V: Executive Board

Section One: Chairwoman
The Chairwoman resides over all General and Executive Club Meetings. The chairwoman is a liaison between the Advisor and Co-Advisors, her Executive Board, all Club membership, and members of other campus organizations. The Chairwoman serves as the Professional Development Committee Chairwoman. When necessary, the Chairwoman acts as a swing-vote.

Section Two: Vice Chairwoman
The Vice Chairwoman takes on all of the duties and functions of the Chairwoman, including the powers of the Chairwoman, in the absence of the Chairwoman or when requested by the Chairwoman. The Vice Chairwoman is an ex-officio member of each of the four committees. She is held responsible for scheduling all General Meetings, as well as reserving spaces for these meetings.

Section Three: Secretary
The secretary shall maintain all documentation. She will take adequate notations during each meeting. She will read the minutes of the previous meeting at the beginning of each meeting. She will also compose and distribute the agenda at each General and Executive Meeting. The Secretary will communicate with Club membership and the Mary Baldwin campus through informational emails. The Secretary also acts as a Co-Chair for the Networking Committee.

Section Four: Treasurer
The Treasurer will maintain all funds. She is responsible for all monetary transactions and must keep adequate records of all transactions and funds availability. The Treasurer shall provide each Executive Board member with an itemized record of transactions at each Executive Board meeting. The treasurer advises the Executive Board during the Senate Appropriations process. The Treasurer will perform all duties in maintaining a correct record of Club finances in adherence to the guidelines set forth in the Mary Baldwin College handbook. The Treasurer also acts as a Co-Chair for the Fundraising Committee.

Section Five: Historian
The Historian shall maintain all Club history, such as the outcome of service projects, events, and Club milestones. The Historian shall keep a portfolio/album containing visual and written history of the Club. The Historian also acts as a Co-Chair for the Community Service Committee.

Article VI: Subcommittees

Section One
The subcommittees will consist of committee heads and members composed of Sociology Club members. The committee chairwomen will be selected during the first Club meeting of each Fall semester, by voluntary nomination.

Section Two: Community Service Committee
The Community Service Committee is responsible for finding and organizing projects for the Sociology Club to participate in. These include, but are not limited to, charitable drives, volunteering at shelters, and raising money for specific causes.

Section Three: Fundraising Committee
The Fundraising Committee develops fundraising goals, plans, and ideas to raise monies for Club funding. The Fundraising Committee implements these ideas and recruits participants for fundraising.

Section Four: Networking Committee
The Networking Committee provides publicity for all Sociology Club meetings, community service events, and fundraising events. Specific Networking Committee responsibilities are, but are not limited to composing and delivering campus wide emails to inform the campus community of events and the posting of fliers informing campus members of upcoming events and meetings.

Section Five: Professional Development Committee
The Professional Development Committee recruits lecturers and graduate program representatives to lead informational sessions. The Professional Development Committee is also responsible for organizing and implementing the peer mentoring sector as well as providing information about major/minor requirements for those interested.

Article VII: Faculty Advisors
The Faculty Advisory Board shall consist of the Sociology/Social Work Department Head, in conjunction with other selected departmental faculty.

Article VIII: Terms
The term for elected officials shall be one academic year. Officials will be elected to a position at the end of spring semester. The club shall be active during the fall, spring, and May term semesters.

Article IX: Finances
The Club shall participate in fundraising activities to raise monies to pay for event supplies, lecturers, community service supplies, in addition to funds allotted by the Student Senate. All finances shall be handled in accordance with the established fiscal procedures in effect for the College Appropriations Committee and the Inter-Club Council and those procedures as set forth in the Mary Baldwin College Handbook.

Article X: Elections

Section One
In order to run for an Executive Board position, students must meet the following requirements in their entirety: nominations at specified general Club meeting, a minimum cumulative G.P.A. of 2.7, participation in a "Meet the Candidates" session held at the general Club meeting following nomination, participation in an anonymous voting session within 24 hours following the "Meet the Candidates" session.

Section Two
Officers shall be elected by majority vote.

Section Three
Elections will be held at the end of the Spring semester.

Article XI: Removal Procedure
Any elected or appointed officer may be removed from office for incompetence, failure to perform duties, and for violation of any part of this constitution. Two-thirds of the Club membership must be in agreement to impeach any member of the Executive Committee who is not fulfilling her obligations or is abusing the power of her office. The agreement must be in conjunction with agreement among the remaining executive committee members.

Article XII: Amendments
This constitution may be amended by two-thirds majority of the members present. Said amendments must presented in writing during a meeting, and voted upon at the next regular meeting.