



**VIRGINIA COMMUNITY COLLEGE SYSTEM**  
*James Monroe Building • 101 North Fourteenth Street • Richmond, Virginia 23219*

September 25, 2006

Dr. Pamela Fox, President  
Mary Baldwin College  
109 E. Frederick Street  
Staunton, VA 24401

Dear President Fox:

We are delighted that the signing of the Guaranteed Admission Agreement between Mary Baldwin College and the Virginia Community College System is complete. Chancellor DuBois has signed both copies and we are returning your copy in this mailing. Thank you for the extensive work of Dr. Nancy Krippel, who brought the agreement language to its final stage in conjunction with VCCS staff.

We look forward to the opportunities afforded by this agreement to VCCS transfer associate degree graduates. The agreement is being scanned and will soon be posted on the VCCS Systemwide Transfer Agreement Website, [www.vccs.edu/vccsasr/agreements.htm](http://www.vccs.edu/vccsasr/agreements.htm). A press release is now under development by our respective Public Relations staffpersons and will be scheduled for concurrent release in the next few days.

Sincerely,

Monty Sullivan, Vice Chancellor  
Academic Services & Research

cc: Dr. Nancy Krippel, Dean of Adult and Graduate Studies, MBC  
Dr. Susan Wood, Asst. Vice Chancellor for Educational Programs  
and Instructional Technology, VCCS

**GUARANTEED ADMISSION AGREEMENT**  
**VIRGINIA COMMUNITY COLLEGE SYSTEM**  
**AND**  
**MARY BALDWIN COLLEGE**

Mary Baldwin College (MBC) and the Virginia Community College System (VCCS), recognizing the need to facilitate the transfer of students from the community college to MBC, resolve to adopt a Guaranteed Admission Agreement (GAA). MBC provides special opportunities to help VCCS students experience a smooth transition to MBC.

In an effort to ease the transfer process, VCCS and MBC provide the following guaranteed admission agreement.

**Definitions**

In this agreement, guaranteed admission to MBC refers to guaranteed admission to either the Adult Degree Program (open to both men and women), or the on-campus Residential College for Women.

“Transfer-oriented associate degrees” refers to VCCS Associate of Arts, Associate of Science, and Associate of Arts and Sciences degrees. This includes VCCS General Studies associate degrees that have been approved by the State Council of Higher Education for Virginia (SCHEV) as transfer degrees according to the State Committee on Transfer (see website at <http://www.schev.edu/Students/SCThome.asp>).

“GAA student” refers to a student who graduates from a transfer-oriented degree program at a Virginia community college with a curricular grade point average (GPA) of 2.50 or higher on a four-point scale and who intends to transfer to MBC.

“GAA Contact” refers to staff members designated by each Virginia community college and by MBC who work with prospective GAA students.

**Academic Admission Agreement**

GAA students are guaranteed admission to MBC and may expect the following:

1. MBC will guarantee the acceptance of all transferable credits earned from the transfer-oriented associate degree program. No distinction will be made by MBC regarding college courses applicable to the transfer-oriented associate degree that are taken through dual enrollment arrangements with high schools.
2. Completion of the transfer-oriented degree program will guarantee completion of the MBC general education component of the undergraduate curriculum.<sup>1</sup>

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<sup>1</sup> a community college student who has not completed a transfer-oriented degree may still be considered for admission to MBC, but he/she is not guaranteed admission and will not have satisfied the general education component of the undergraduate curriculum.

3. GAA students may be able to complete all requirements for the MBC BA or BS within the 132-semester hour minimum for graduation from MBC, provided all requirements are successfully met for:
  - a. Undergraduate curriculum
  - b. An academic major of choice (all MBC students complete an academic major culminating in a senior project), and
  - c. An academic minor of choice (a minor is optional).
4. MBC will inform the student at the time of enrollment if there are additional course requirements beyond the 132 minimum semester hours needed for graduation. Such courses will be specified in writing.

### Eligibility

To be admitted to the **Adult Degree Program**, GAA students must be at least 21 years old.

To be admitted to the **Residential College for Women** at MBC, GAA students must be women.

To be admitted to either of the above, students must complete the requirements to become GAA students (graduation from a transfer-oriented degree program at a Virginia community college with a curricular grade point average (GPA) of 2.50 or higher on a four-point scale with intent to transfer to MBC) and submit an official transcript showing completion of the associate degree to the MBC Admissions Office. In addition, GAA students must have earned a grade of "C" or higher in each community college course applicable to the transfer-oriented associate degree program.

GAA students who previously attended MBC and are on academic probation or suspension from MBC are guaranteed admission to MBC under this agreement on the condition that they are also reinstated or readmitted by the appropriate (residential or Adult Degree Program) Scholastic Standing Committee or Honor Council.

### Benefits to Virginia Community College Students

1. GAA students admitted to MBC may orient immediately and are assigned the MBC catalog in effect at the time of their orientation with respect to General Education, Core Curriculum, and the Major. As long as the student maintains continuous enrollment in MBC, the catalog of entry will be considered the catalog of record with respect to graduation requirements at MBC.
2. MBC waives its application fee.
3. Through the community college GAA Contact, students can obtain the name and contact information for the MBC GAA Contact, who can direct them to MBC departmental advisors for advice and information on meeting requirements for various MBC majors.

## Responsibilities

GAA students will:

1. Follow all special departmental/program application procedures, deadlines, and grade point average requirements.
2. Have declared an intent to transfer to MBC under the GAA to the community college GAA Contact after a minimum of 15 credits towards the transfer-oriented associate degree is completed and before applying for graduation from the community college.

The community college will:

1. Assist prospective GAA students in declaring intent to transfer to MBC under the GAA.
2. Advise students regarding courses needed to complete the transfer-oriented associate degree.
3. Distribute MBC materials including applications and GAA information to prospective GAA students enrolled in transfer-oriented associate degree programs.

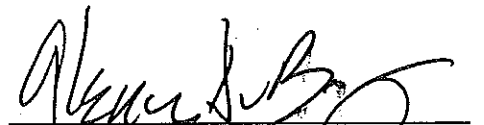
MBC will:

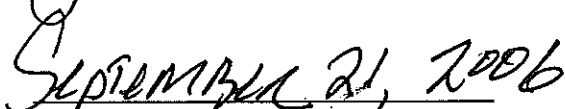
1. Consider GAA students who enroll at MBC on the same basis as native students for admission to competitive programs, registration, financial aid, scholarships, student housing, parking, and any other opportunities open to native students with junior standing.
2. Provide tracking data annually on the performance of GAA students at MBC, to include comparisons with native students. The specific data elements and the timing of the report will be determined by the institutional research staffs at VCCS and MBC.

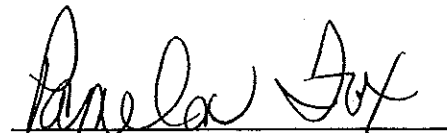
## Review of the Agreement

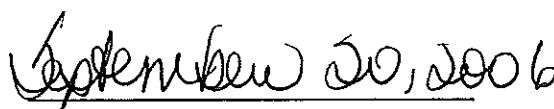
MBC and the VCCS will review the GAA every three years to make adjustments as deemed appropriate to maintain its integrity and for the improvement of the transfer process and student articulation. Changes will not adversely affect students already enrolled under the provisions of the existing GAA.

The GAA will remain in effect until terminated by either party upon written notice. Such notice should be given one year in advance of the date of termination; students who entered under the GAA may take advantage of its terms for two years after termination becomes effective.

  
Glen DuBois, Chancellor  
Virginia Community College System

  
Date

  
Pamela Fox, President  
Mary Baldwin College

  
Date