

3/21/2016 Minutes

Old Business:

Shari - Mailroom

Tried to contact Billy Coffey about the mailroom, but he is having surgery and will be back in two weeks.

Tevanah - Security

Tickets for outside of the Pub - the firelane outside the Pub is only for 5 minute parking.

Room access ticket - that's a college policy that Mr. Byerly can give you more information about. It's for students to be more responsible and keep up with keys. First time is free, you get charged the next time.

Academic Building - normally, the first building they lock after classes is Academic, and all this is done for student safety. With Wenger and Deming, they try to lock that between 11:30 and midnight

Mr. Byerly - with the room access tickets, the first one is free. The next one is going to be \$15. The ticketing process will happen right then and there.

Theresa, Madeleine - Buildings

Theresa - I focused mainly on the issues within Spencer residence hall. I took pictures and tried to address complaints with Physical Plant staff.

Madeleine - I looked at a lot of the outdoor issues. I emailed all my pictures to Aaleyah. I got pictures of Academic, Hilltop, and Deming.

Aaleyah - I also worked with the beautification proposal. I focused mainly on upperclass dorms. I talked to some of the residents and some of the issues involve paint and cracked walls

Jazmine, Zorina - Student Employment

Kaitlyn Duggins - We are outsourcing to ADP and last week, the company had a lot of internet issues. But I do know that you have had issues throughout the semester. Please email me if you have issues and make sure to answer these three questions:

- Are you using the app or the website?
- Are you using the school website or data?
- Are you using a school computer or your own?

We are trying our best to learn from your frustrations.

Ciara McLaren - I have received communications saying that if we do not clock in, we will be penalized and could be a reason for dismissal. Have you taken into account these issues? And what about students who have issues accessing ADP?

Kaitlyn - The lack of communication on my side is a big fault. The glitches are quite concerning. If you're logging into a computer, I understand that it takes a long time. Please work with your supervisor to change the times accurately. You can also email me for me to go in and make the change but make sure to go through your supervisor first.

Aaleyah Joe - Would it be beneficial to have a Google Drive document available to students to write in when the app is not working?

Kaitlyn: We will definitely look into this. We will bring this up to the supervisors..

Kaitlyn: With financial aid, there is a qualitative and quantitative process. Qualitative is GPA and Quantitative deals with the percentage of classes you take. File your FAFSA and come see Financial Aid with any concerns.

Robin: Award letters are mailed home, but you can come see us as well.

A student portal is also going to be created where you can check the status of your award letter.

Ciara McLaren: Looking back on some of the issues, a suggestion is maybe a student committee made up of student workers that can address the unique concerns. An example is the dress code and how the student workers in the PAC cannot wear "professional wear"

Kaitlyn: We're getting ready to do a trial run of professional development for the library student workers. This is because each department is different. My office door is always open. Right now, emails are the best communications with me.

New Business - Housing Selection Process

Laura Cammaroto

Basic qualifications should be met, including \$300 deposit. Contact Pam Yowell with questions. Given priority points based on several classifications. You're put into "bands" and then randomly assigned numbers. You go to the SAC and pick where you'd like to live. You work with your roommate to see who has the highest points.

Housing Priority Point Ticket will be in your mailboxes by this Sunday

Room selection is Saturday, April 10th 2016 from 1 pm onwards

There is a \$500 housing cancellation fee.

It is now \$350 to live in King and WTA (\$175 per semester). It is now \$1500 for a single room (\$750 per semester).

\$30 per day applicable during Thanksgiving and Winter break - for students who do not have an academic or school sponsored reason to stay.

Jazmine - One of the reasons listed was not able to go on break for financial reasons. Would this still be applicable?

Laura - We will work with individual students

Tralen - Would this apply for students who stay between May Term and Graduation?

Laura - We haven't looked at that.

Sharanya - Would the fee be applicable to international students?

Laura - No

Rolanda - What about students who stay to complete hours?

Laura - Fee won't be applicable if you're here for a school related reason.

Lisa Wells - Spring Break has always been different from Thanksgiving and Winter Break. This is one of the things that we keep getting so many requests that it's not fair to charge students one rate and have some people stay and others go. This covers room costs, not board cost. We think this is very reasonable. Winter break does not allow the week between Christmas and New Year. We've treated Spring Break

differently because the College is open. International students will have to pay for Thanksgiving and Winter Breaks. They can stay for Spring Break for free.

Laura - We were thinking Thursday at 6 pm for an informational session. What do you think about that?

Aaleyah - I know that a lot of inductions are held Thursday evenings, so consider that.

Erica - My roommate is going to Japan but she technically hasn't gotten approved yet. So, we were planning on signing up like normal. How do we handle this?

Laura - I will touch base with her in May. And we would then fill that vacancy with another transfer student or someone else you pull in but not if we fill that vacancy.

Ciara - ICC Chairwoman

There are some changes to the ICC handbook. Most of the policies are approved by administration. We are implementing a voting policy within the handbook. This is only for the clubs that want to change their current policy. The email communication policy is now changed - clubs now should send the emails/announcements/flyers to Amber Ocasio, not Cindy Wine. Send it by 11:59 pm Sunday and there will be one weekly email with all club events. If the club misses the deadline, they can still publicize through MBC Announcements.

Amber Ocasio - This was you have one consolidated list in one email

Cici: This only applies to clubs.

Aaleyah - We already have the issue of a lack of student involvement. Can we send this every day?

Megan Edwards - I agree that having one email will encourage students to plan

Cici - A lot of students do complain that they get too many emails

The last policy change is that we have more clearly defined the role of the advisors of clubs on campus. We've added more expected roles. For example, club officers should meet with them, a monthly check in, and discuss club budget. Invite the advisors to the events and ICC will also be hosting an in service training for the advisors. Students will be able to hand this information directly to their advisors. Advisors are also mandated to report any JB/HC club violations.

Megan - What would you advise for clubs searching for a new advisor?

Cici - That's a time process so there's no way we can force people into that. They can also approach ICC for help.

Amber - You can also clarify what the expectations of an advisor are to them.

Constituent Concerns:

Juanaysa - I talked to the freshmen class in Spencer about the ideas for Hunt having a late night dinner. Everybody was very on board with that idea. They were wondering if that would be from 9:30-midnight and they would prefer it to be in Hunt versus the Pub.

Jazmine: Make sure to send this to Aaleyah and this is the same for everybody else with Hunt concerns

Aji - I talked to some people in Sn class. The first one was a lack of communication with them. They want to be more involved.

Amber Ocasio - We did reach out and sent surveys. Are you looking for a class meeting?
Aji - That's one idea. Another one was a Sn Sit down like Sophomore Sit down. Another concern is the hot water in King. There are a lot of people who are upset that the mixer was canceled last minute and they want to know more about the Senior fundraiser.

Deandra - I talked to some of the Juniors about Hunt and they were wondering about a breakfast to go option. And some of the students were concerned about the upcoming changes - what are some of the things that will be changing now that Mary Baldwin transitioning to a University.

Jazmine - I really like the idea of to go breakfasts. Please tell the RAs to reiterate to the students to bring back the to go boxes.

Nyerica - Can we go back to the taking names system?

Tracy - It holds up the lines a lot. We have very few to hand out now. We're going to find new ones for next year but we don't have the budget to buy more for this year.

Ciara McLaren - Is there already a financial deterrent being put down? Say a student had to put down a deposit that would be a motivator?

Tracy - It was recommended by a few people that we do this. We'll consider that.

Juanaysa - A couple of people were hoping that mail room would be open during convocation hours.

Announcements:

Lilly: Thursday is DMM.

Khabirah: STARS is holding Penny Wars. Wednesday is Spirit Day.

Shari: BCM is having Bible Study tonight at 7:30 pm. We also have Saturday Morning Prayer at 10:30 am.

Lilly: Saturday is the annual drag show. We're selling tickets all this week.

Motion to adjourn: Shari

Seconded.